

Multilingual Volunteer Facilitator Role Description

Purpose	<p>To create an inclusive and welcoming space, where people can benefit from a quality shared multilingual reading experience through our social club pilot project, which seeks to:</p> <ul style="list-style-type: none"> ● Improve wellbeing ● Build community ● Reduce social isolation ● Reduce language and cultural barriers
Key activities	<p>You will be responsible for co-delivering a shared reading social club, alongside our Volunteer and Outreach Coordinator and Social Club Coordinator, on a monthly basis in a group of 2-12 older and younger neighbours. Social Clubs will last for up to 1.5 hours. Activities will include:</p> <ul style="list-style-type: none"> ● Choosing and preparing texts in advance of each reading session ● Creating a safe and welcoming environment ● Working with the team to increase attendance of the club ● Leading shared reading social clubs
What you will get from volunteering	<ul style="list-style-type: none"> ● An opportunity to become part of the East London Cares community of older and younger neighbours and shared reading community ● A chance to join The Reader's shared reading community ● First-hand experience in running social activities ● Tackling loneliness and isolation through social connection and shared reading ● Bridging social divides across age, language and connection ● Training from East London Cares and The Reader ● Opportunities for you to enrich the lives of other people ● Regular 121 support from a friendly and supportive team ● Develop confidence ● Enhance your CV
What we expect from you	<ul style="list-style-type: none"> ● Able to volunteer under the supervision and support of the East London Cares team. ● Reliability and flexibility ● Good organisational, time management and interpersonal skills ● Patience with those who are unable to communicate ● clearly and/or are less confident, and with those newer so



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	<p>social groups and virtual gatherings</p> <ul style="list-style-type: none"> • Able to ask for help when needed • Confident leading a session and creating an inclusive, friendly and safe space for attendees • Proficient in using Zoom, Outlook and Microsoft Teams (extra training can also be provided). • Ability to remain resilient and show compassion to members of the community • Have a responsible approach to health and safety, and safeguarding
Commitment	<p>Induction and training: a one hour induction hosted by East London Cares, plus Read to Lead training hosted by The Reader. Read to Lead training is six half day sessions over three weeks. All training is online.</p> <p>Time commitment per month: approximately 2-3 hours (includes time preparing for each session)</p> <p>Length of role: as this is a pilot project, we ask for a minimum of six months to ensure continuity and consistency for session members, with possibility for extension.</p>
Location	Online with attendees based predominantly in Tower Hamlets and Hackney.
Skills/ experience/ personal qualities required	<p>You must be able to:</p> <ul style="list-style-type: none"> • Be curious about a wide range of literature, and be passionate about introducing these to the east London community • Manage dynamics in a reading session so that everyone can contribute and feel included • Confident in leading a virtual session on Zoom, and working around potentially variable bandwidths, device quality and digital confidence • Facilitate conversation with older and younger people related to the text • Commitment to East London Cares' anti-racist values and approach (the volunteer will also receive training to feel confident and equipped with upholding these) • Working within The Cares Family values of kindness,

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	<p>community, bravery, trust and learning</p> <ul style="list-style-type: none"> ● Be able to read aloud clearly and loudly (training provided) ● Be sensitive and patient with people's needs ● Commit to ongoing opportunities to develop your practice ● Work according to all volunteer policies and procedure ● Work independently ● Show good attention to detail
DBS required?	A DBS is required for this role (provided by East London Cares). A criminal record does not necessarily disqualify a person from volunteering with us.
Support and supervision	Direct support from East London Cares' Volunteer and Outreach Coordinator with bi-monthly check-ins with the Head of Programmes.
Training required	<p>All volunteers taking part in East London Cares programmes take part in a volunteer induction.</p> <p>Training sessions will be provided by The Reader and must be completed before starting the placement. The training will comprise six half day sessions, across three weeks.</p>
Application process	Click this link to apply . Please include a cover letter (no more than one page) introducing yourself and why you're interested in this role.
Further information	For further information, please contact Roxanne.Rustem@eastlondoncares.org.uk